

**APPENDIX 10 Evaluation Report – Certificated Support Personnel**

(Form 3610C)

Evaluation of:

Assignment:

Building or work-site:

Date of Evaluation:

Date(s) and time(s) of observation(s) upon which this evaluation is based:

Short Form       Long Form

Instructions: Write comments after each criteria and indicate “satisfactory” or “unsatisfactory”.

1. Knowledge & Scholarship in Special Field –

Comments:

Performance is:  Satisfactory       Unsatisfactory

2. Management of Special and Technical Environment –

Comments:

Performance is:  Satisfactory       Unsatisfactory

3. Support Person as a Professional–

Comments:

Performance is:  Satisfactory       Unsatisfactory

4. Involvement in Assisting Pupils, Parents, and Educational Personnel–

Comments:

Performance is:  Satisfactory       Unsatisfactory

5. Interest in Teaching Pupils–

Comments:

Performance is:  Satisfactory       Unsatisfactory

6. Knowledge of Subject Matter–

Comments:

Performance is:  Satisfactory       Unsatisfactory

7. Professional Relationships–

Comments:

Performance is:  Satisfactory       Unsatisfactory

Additional comments of reporting administrator:

Comments:

Performance is:  Satisfactory  Unsatisfactory

Final determination of overall performance is:  Satisfactory  Unsatisfactory

\_\_\_\_\_  
Reporting Administrator's Signature

\_\_\_\_\_  
Employee's Signature

My signature means that I have read and discussed this observation report with the reporting administrator.

c. Employee  
Employee's Personnel File

File Ref: 3610C.FPO

9/02  
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